



2nd & 3rd September 2023

BOAT DISPLAY AREA BOOKING FORM

Please complete and return your application to:

Beverley Clark, Headcorn Special Events, Headcorn Airfield, Headcorn, Kent TN27 9HX

Email: beverley@headcornevents.co.uk Mobile: 07703 125357

COMPANY & CONTACT INFORMATION

Association Name & Address	
Product or Service	
Website address: WWW.	Facebook:
Contact Name	
Contact email	
Mobile (REQUIRED)	Landline
Contact Name/s	

ARRIVAL INFORMATION

Date you will be arriving to set up
Vehicle make & model
Vehicle Registration

PITCH AREA REQUIRED

Please state how many metres wide (frontage) by metres deep (front to back) you will require, remembering to allow for a caravan or tent behind if you are staying over. All other vehicles (cars) will be directed to parking in the onsite trader car park after drop-off and before the show opens unless otherwise agreed at the time of booking.
Frontage in Metres
Depth in Metres

Please note the following:

Specific location requirements will be on a first come first served basis. We do however, reserve the right to re-position your stand if necessary. You will be given advanced warning prior to set up if this is found to be necessary.

A list of Members and helpers who will require a weekend or day pass, must be submitted in writing by the **18th of August 2023**. Please note that anyone arriving who does not appear on this list will be asked to pay The normal day/weekend entry price.

No application will be considered confirmed without a booking deposit (traders only), Risk Assessment and a copy of an up-to-date Public Liability Insurance Certificate which must cover the period of your booking.

APPLICATION FORM – BOAT AREA

ADDITIONAL CAMPING AND PASSES			
Please use this section if you wish to book additional camping or passes in advance at the special rates shown below. Please enclose your payment when booking. (see payment options below.)			
Additional Caravan	£20.00		£
Additional Tent	£10.00		£
Additional Passes	£10.00		£

PAYMENT
<p>Please note – 50% deposit (for traders only) is required to confirm booking, final payment is due 1 month prior to event</p> <p>TOTAL AMOUNT DUE £</p> <p>Please select how you would like to pay;</p> <p><input type="checkbox"/> Cheque to be made payable to 'Headcorn Special Events Ltd'</p> <p><input type="checkbox"/> BACS to Sort: 60-60-08 A/C: 4667 6422 – use SMS then company name as reference</p> <p><input type="checkbox"/> Credit/Debit card payments Please call 01622 891539 Mon-Friday 9am – 5pm – Please note, these calls will direct Through to Weald Air, if the line is unattended, please leave your name and number for a return call.</p> <p>PLEASE CONFIRM BY EMAIL THAT YOUR PAYMENT BY BACS OR CC HAS BEEN MADE to beverley@headcornevents.co.uk so that your payment can be confirmed – thank you</p>

AGREEMENT	
<p>I/We confirm that I/we have read, understood and agree to abide by the rules and conditions as laid down by the Event Organiser enclosed in the Exhibitors Information Pack.</p> <p>I agree to the enclosed terms and conditions that I and any accompanying attendees will abide by the enclosed/attached Code of Conduct. I acknowledge that security will be provided on the Friday and Saturday evenings and am aware that any loss or damage to my property and equipment is the responsibility of myself which is as detailed in point 21.5 in the 'Terms of Use' on the headcornevents.co.uk website and attached trader pack.</p>	
<p>Please sign to accept the conditions of this booking</p> <p>Signed:</p> <p>Position:</p>	<p>DATE</p>

PLEASE REMEMBER TO INCLUDE:

RISK ASSESSMENT FORM AND COPY OF UP TO DATE CERTIFICATE OF PUBLIC

LIABILT Y INSURANCE CERTIFICATE